

NOTICE OF A PRIVATE MEETING OF A DECISION-MAKING BODY TO WHICH THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE HAS AGREED¹

Notice of an imminent occasion when the public may be excluded from a meeting due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them and which the Chair of the Overview and Scrutiny Committee has agreed is urgent and cannot reasonably be deferred.

1. At least 28 clear days before a private meeting² of a decision-making body, public notice³ must be given which must include a statement of reasons for the meeting to be held in private.

¹ In accordance with Regulation 5(7) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

² A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

2. At least 5 clear days before a private meeting of a decision-making body, further public notice⁴ must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chair of the Overview and Scrutiny Committee.⁵
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

³ In accordance with Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

⁴ In accordance with Regulation 5(4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

⁵ In accordance with regulation 5(6) of the Local Authorities (Executive Arrangements) (meetings and Access to information) (England) Regulations 2012.

Date	Title	Description	Decision Maker	Cabinet Member and Officers	List of documents to be submitted to the decision maker	Public or Private meeting. Statement of reasons if private	Reasons why impracticable to give 28 days' clear public notice
17 June 2025	Strategic Heat Energy Network Update on Delivery	This report will set out the reasons why the Council can no longer deliver a publicly funded and owned Heat Network Company, this will reverse a previous Cabinet decision in Dec 2021. And it will seek permission to engage with Government on the next steps for the Government Funding secured by the Council.	Cabinet	Cabinet Member for Climate Action, Environment & Transport	Exempt Appendix	Part of the report will contain exempt information under Para 3 – Information relating to the financial or business affairs of any person (including the authority holding that information)'	The report was not originally anticipated to contain exempt information. This position has changed following advice received.

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